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Certificate of Existence:

Payment options

The Idaho Secretary of State offers citizens online searching of business records. The Business Entity search is free to the public and offers the option of purchasing a Certificate of Existence online.

Instant Certificate:

The e-certificate will be generated and displayed in your web browser. You simply download the certificate to your printer. (\$11.50)

Certificate by mail:

An official certificate with an original signature will be prepared by the Secretary of State's office. The certificate can be mailed to you or have the office give you a call when it is ready to be picked up. (\$12.00)

Access Idaho payment option.

Certificates can be purchased by credit card or on account.

The Secretary of State offers Access Idaho Subscribers payment on account.

Subscribers simply click "**Pay with subscriber account**" and enter your subscriber username and password.

On your next invoice from Access Idaho you will see the charge.

The same account payment option is available for UCC filings and future Secretary of State applications like UCC-1 amendments.

To use the search or purchase a certificate log on to www.idsos.state.id.us



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Name Search hints for DLR & MVR

New Services for Subscribers

Motor Carrier Services

- Hazardous Materials Endorsement
- IFTA Filings & Payments

New: Hazmat Endorsements online.

By purchasing Hazardous Materials Endorsements online, subscribers can go paperless.

By managing your Hazmat permits online ITD will **not** require you to print endorsements from this service or be required to carry endorsements in your vehicles if you purchase them through this service.

Inquiries may be made by law enforcement to verify your purchase and the validity of your endorsements.

Access Idaho subscribers can pay on account for a new Hazmat endorsement or renewal of an expired endorsements. The option of a credit card is also available.

If you purchase endorsements through the **mail** or at an Idaho Port of Entry, **you will be** required to carry paper endorsements in your vehicle.

Simply log on to the ITD website at www.state.id.us/itd/dmv/ and look for the online services logo, click on it and start managing you Hazmat account.

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Motor Carrier Services Continued...

After authenticating your account with ITD, a carrier will have the following options regarding endorsements:

- View a list of renewable endorsements.
- View a list of reprintable endorsements.
- Apply for a new endorsement.
- Apply for a renewal by checking it from the list of renewable endorsements.
- Request a reprint of an endorsement by selecting it from the list of reprintable endorsements.

IFTA Filings:

It's Free: There is no service fee to file or make payments online.

Reduce Errors: "Zero" filers are welcomed. All calculations are done for you. If a return is subject to penalty and interest charges, it will automatically calculate the amount due.

Audit Trail Online: View your IFTA filing history online for one year. All filings previously prepared online will be warehoused for better record keeping.

Three Online Payment Options: IFTA payments can be made instantly by credit card or by generating a payment voucher, to include with a check. A link to Global Payments is provided for those who register to make payments by ACH debit.

Simply log on to the ITD website at www.state.id.us/itd/dmv/

Car Titles & Registration - vs. - Drivers License Record Searches

Do I need to know the exact name?

Yes

Title & Reg. Searches.

Searches are made by "last name, first name" and require the name to be "identical" to the name on the vehicle record. For example, if you search for a title under "Walter, Jeff" you will have zero results. If you searched for "Walter, Jeffrey" a match would result. An exact name search is key to a successful result.

No

Drivers License Record (DLR) Searches.

When searching for DLRs, less can be better. To search you do not need to fill in every field for your DLR request. Simply enter the last name and it will bring up a pick list of matching names. You are only charged for viewing the details of a record (not the pick list).

If you have a helpful hint to share with other subscribers send it to jeff@accessidaho.org and we will publish it next newsletter!

New Services for Subscribers Live & Under Development

SR22/26 (End of 2002)

Online uploads of SR22/26 for insurance companies rollout 4th quarter of this year. High risk or problem drivers who have been convicted of serious moving violations are required to file an SR22 form with ITD to prove they have insurance.

Full Fee Registration (2003)

Motor carrier registration is scheduled for going online in 2003.

UCC Amendments (2003)

The Secretary of State's office will update the UCC-1 filing application in 2003 to accept amendments to existing liens online. This is an extension of their current online filing application and will use the **Subscriber Payment** option already in use with the Business entity and UCC-1 filing application.



Logon to www.accessidaho.org subscriber to access all Subscriber Services